

KECSAC Deadlines

Fiscal Year 2016-2017

July 2016

- School districts will receive year-end reimbursement for 15-16 school year.
- 15th Deadline for end-of-year MUNIS reports due in to the KECSAC Central Office.

August 2016

September 2016

- 15th 16-17 MOA due to the KECSAC Central Office.
Note: Reimbursement to the District cannot be processed until all the required attachments to the Memorandum of Agreement have been received for a program.

October 2016

- 14th ADM/IC Report, due by the 25th.
- *25th First Quarter reimbursement MUNIS report due in to the KECSAC Central Office.

November 2016

December 2016

- 1st Census data & ADM/IC collection.
- 15th Census & ADM/IC form due in to the KECSAC Central Office.

January 2017

- *25th Second Quarter reimbursement MUNIS report due in to KECSAC Central Office.

February 2017

March 2017

- 15th ADM Count, due by the 24th.
- 31st Deadline submission for new programs to apply for 17-18 funding.

April 2017

- 1st Deadline for programs to report a change in 2017-18 rated capacity, a copy of the Child Care License must be provided.
- By the 17th ADM Appeal Letter emailed to School Administrators
- *25th Third Quarter reimbursement MUNIS report due in to KECSAC

May 2017

- 2017-2018 MOAs and Allocation Funding Worksheet will be emailed to school district's superintendents and to the school administrator.

June 2017

- 30th End of fiscal year. School Districts have until July 15th to submit the final year-end MUNIS report.

*Quarterly reports received after the due date will be reimbursed the following quarter. KECSAC will submit reimbursement reports to KDE by the 30th of each month when quarterly reports are due. All quarterly and ADM/IC reports can be submitted via email to Kristine.Smith@eku.edu.